



Hilliard Bradley High School PTO

September 10, 2024

Meeting Minutes

Topic

Attendees: Bill Warfield, Jeffrey Schumaker, Cara Keley, Stephanie Schumaker

Absent:

Old Business:

- Approval of Minutes – August 28, 2024 approved by: Bill and 2nd by Jeffrey

Board/Committee Updates/Reports:

- Principal's Report: (Bill Warfield)
 - Levy Community meeting tomorrow at Bradley High School (September 11)
 - Club Fair is Sept 11
 - Kids are getting comfortable and crazy
 - Annual Powder Puff is Sept. 26
 - Homecoming is on Sept. 28
- PTO President Report (Jeffrey Schumaker):
 - We are still in need of a treasurer
 - Swag sale is going well- Swag link coming soon (for online sales)
 - Venmo and PayPal accounts have now been found and set up
 - The PayPal account has an app called Zettle and it allows us to process credit card payments much easier
 - Quarterly tax filing forms are due soon
 - First coffee cart will be on Oct. 16
- Treasurer's Report (Vacant):
 - '23-'24 Audit: Actual Income \$1,889.56 anticipated income: \$3,1200, actual expenses: \$2,949.44, anticipated expenses: \$3,895.85
 - Kroger (Quarterly) Rewards (just received a check and will provide an update at the next meeting.)
 - \$451.35
 - T-Shirt Sales
 - \$1,062.00 (August 2024)
 - Venmo
 - \$48.00 (August 2024)
 - PayPal
 - \$734.23 (August 2024)
 - Finances
 - Bank Balance: as of August \$8,652.15
 - Received: \$451.35 Kroger Rewards
 - Payment: None
 - Fidelity Bond
 - \$0.00
- Spirit Nights Report: (Victoria Bradley) – once a month on Mondays
 - Victoria is working on setting up spirit nights at local restaurants, she has learned that we will have to have a PTO representative present the night of the fundraiser

- She will need a W-9 form in order to finalize the Wendy's Spirit night – Form left in PTO Mail Box in HBHS main office for Victoria to pick up.
- ISPTO Meeting Update: No new updates provided
 - The first meeting is September 17 @ 6:30, more information to come.
- Hilliard Education Foundation Update:
 - No news this month, more information to come at the next meeting

Old Business:

Action List:

- Stephanie to send Bill the PTO QR Code to include in the weekly newsletter with a write up encouraging families to donate to the student scholarship
- Jeff to leave a signed W-9 form for Victoria

New Business:

- Treasurer and Vice President positions vacant (Kyana is thinking about serving as the VP, she is not interested in becoming president when that role is vacated in 2026)

Future 2023/2024 Plans

- Recruiting new members of the PTO

Meeting Adjourned: Cara motioned and Jeffrey^{2nd} 6:10 pm

Next meeting: October 8, 2024 at 5:00 pm

Important Calendar Dates: 2024-25 School Year

- September 11 – Community Conversation, 6:30 pm at Bradley High School
- September 18 – Community Conversation, 6:30 pm at Beacon Elementary
- September 23 – Board of Education Work Session, 6:30 pm at Central Office
- September 25 - Community Conversation, 6:30 pm at Darby High School
- October 2 – Community Conversation, 6:30 pm at Hoffman Trails Elementary
- October 7 – Board of Education Meeting, 6:30 pm at Heritage Middle School
- October 8- HBHS PTO meeting at 5:00 pm
- October 9 – Community Conversation, 6:30 pm at Davidson High School
- October 16- Coffee Cart
- October 16 – Community Conversation, 6:30 pm at Brown Elementary
- October 18 – **No School**
- October 21 – Board of Education Work Session, 6:30 pm at Central Office
- October 23 – Community Conversation, 6:30 pm at Ridgewood Elementary
- November 4 – Board of Education Meeting, 6:30 pm at Bradley High School
- November 5 – **Election Day, No School**
- November 12- HBHS PTO meeting at 5:00 pm
- November 25 – Board of Education Work Session, 6:30 pm at Central Office
- November 27- 29 – **No School**
- December 9 – Board of Education Meeting, 6:30 pm at Tharp
- December 10- HBHS PTO meeting at 5:00 pm
- December 11- Coffee Cart
- December 23 – **Winter Break Begins**
- January 6 – **Winter Break Ends, Students Return to School**
- January 14 - HBHS PTO meeting at 5:00 pm
- February 11- HBHS PTO meeting at 5:00 pm
- February 12- Coffee Cart

- March 11- HBHS PTO meeting at 5:00 pm
- April 8- HBHS PTO meeting at 5:00 pm
- May 7- Coffee Cart
- May 13- HBHS PTO meeting at 5:00 pm