

Hoffman Trails Elementary Parent Teacher Organization

HTE PTO Meeting Agenda January 14th, 2024 7:00 p.m.

1. Welcome & Introductions
 - a. Called to order at 7:01p, Sara and Allison
2. Executive Board Reports
 - a. Treasurer's Report; Lindsey, Allison
 - b. Secretary's Report; Nicole, Angela
 - c. Principal's Report
 - i. Blanket Drive - through Jan 24
 - ii. Crayon and Marker Drive: Start in May during clean out; donate old crayons to be melted down and recycled
 - iii. Around the World at HTE: March 26, from 6:30-7:30pm; EL Teacher Jasmin will run it in the gym and cafeteria; any family with passion for another country is welcome to have a space to share their passion; students will receive passports and 10 stamps gets a book to take home that represents another country/cultural significance; alumni volunteers may be needed; PTO will promote with Facebook post
 - iv. Snow Days: staff finds out the same time as parents; cold weather called off is "feels like -20°F", day gets dropped and move to the next one for specials or activities; state gives 5 calamity days and anything above has to be made up
 - d. ISPTO Report: no December meeting
3. Past Events
 - a. Cookie Dough Sale- final numbers; pros, cons
 - i. 16 orders were not picked up that evening (thanks to volunteers for keeping those until they were picked up)
 - ii. Made ~\$2700, which was in line with expectations
 - iii. Purchases made by non-students did not notify them, so need to figure out how to communicate with people who had to pickup
 - b. Speaking Event with Alex Beekman- Dec 5th
 - i. 40 people attended!
 - ii. Successful event and he will come back in February

- iii. THANKS to Laura Caito for childcare and volunteering her time to support
 - c. Caroling for Charity- Dec 9th
 - i. Raised over \$1000 in cash that evening, plus whatever was donated directly to RHMC
- 4. Upcoming Events
 - a. Service Project: Blanket Collection - ongoing now through Jan 24
 - b. Library Night- Wednesday Jan 22nd; 5:30p-7p
 - i. Mrs. Cook organizes and hosts this event at Hilliard Library
 - ii. Will collect blankets at the library
 - iii. Scavenger hunt, teachers reading their favorite book, prizes
 - iv. Snack table with cookies and carrots (sign up genius on FB and Friday email)
 - v. Ashlea DeChant secured hot chocolate donation from Tim Hortons
 - c. Dance-a-Thon Jan 31st- Kristina: Mrs. Christen will host; paints, materials and tape came from Principals Fund; need help with hanging art and setup prior to the event; parents come to see students perform their learned dance routine, perform during their specials time
 - d. Speaking Event with Alex Beekman- Feb 20th
 - i. Topic: Anxiety for Kids (but also parents)
 - ii. Books to be raffled off: The Anxious Generation, Anxious Child, Unwinding Anxiety; water bottles to be raffled off
 - iii. Option to have Liz McClellan (wellness coordinator in the district) in the future for parent self-care
 - e. Hoffman Trailblazer 5k- April 25 nicole.m.simeon@gmail.com
 - i. Kickoff meeting was last month; second meeting will be end of Jan/beginning of Feb
- 5. Other Items
 - a. 5th Grade Parents Update: Kelly
 - i. 2 major activities: posters and picnic
 - ii. Photo collection for kindergarten and 5th grade (Friday email - due Feb 14th); thanks to Kristina for the poster redesign
 - iii. Picnic to be planned with Mr Clifton this Thursday at 11:20a with parent support
 - iv. Posters to be hung end of April, beginning of May

- b. Mascot Reveal- Lynn lynnleitch@gmail.com
 - i. Remove pink from the ears and make them pointy like a panther
 - ii. Add sleeves to the shirt
 - iii. Name: H.T. the Panther Cub, more gender neutral
 - iv. Leaning towards the Black one vs. Blue
- c. Box Tops, Kroger
 - i. Highlight and post, Friday email - need someone to own the content and send it out to see how this works and where we can maximize
 - ii. Thanks Kristin for taking the lead krisrnr13@gmail.com
- d. Denim & Diamonds: Friday Feb 28; tickets on sale now
- e. HEF- Grant Timeline- Grants due Feb 28

Adjourn; Rachel and Lindsey adjourn at 8:13p

ADD TO 2025-2026 BUDGET: Community Engagement line item kclifton118@gmail.com

PTO Officers for The 2024-2025 School Year:

President: Angela Culver **Vice President:** Lynn Leitch **Treasurer:** Kristina Clifton

Secretary: Sara Gandhi **At Large:** Allison Hurley, Rachel Johnson, Nicole Simeon

ISPTO: Heather Bickley, Amanda Wurst

The HTE PTO Mission Statement:

The mission of Hoffman Trails Elementary School PTO is to enhance the educational experience at our school by inspiring, delivering, and sustaining a harmonious relationship between our students, families, staff, and the community. We will do this by leveraging the time, talents, and treasures of our PTO members and volunteers to provide fair and equitable activities and events designed to foster an environment of service, support, and fun to the community of Hoffman Trails.