

Hilliard City School District
BOARD OF EDUCATION WORK SESSION
October 27, 2025 – 6:30 pm
Administration Building
David Stewart – Superintendent

Agenda

1. President calls meeting to order. Time: _____

2. President calls on Treasurer to take the roll.

ROLL CALL: ARNOLD ____, CROWLEY ____, MURDOCH ____, PERRY ____, VORST ____.

3. Pledge to flag

4. Superintendent recommends, _____ moves and _____ seconds that the Board of Education adopt the agenda.

ARNOLD ____, CROWLEY ____, MURDOCH ____, PERRY ____, VORST ____.

5. Construction Update

6. Superintendent recommends, _____ moves and _____ seconds that the Board of Education authorizes the amendment of the Hilliard City School District Section 403(b) Plan and 457 Plan (the "Plans"), by adopting the following resolution:

RESOLVED: That the Plans and their Adoption Agreements be amended and restated in the form attached hereto, which amendment and restatement are hereby adopted and approved;

RESOLVED FURTHER: That the Treasurer/CFO of the District be, and hereby is, authorized and directed to execute said amendment and restatement on behalf of the District;

RESOLVED FURTHER: That the Treasurer/CFO of the District be, and hereby is, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to affect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law.

ARNOLD ____, CROWLEY ____, MURDOCH ____, PERRY ____, VORST ____.

7. Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the following resolution:

SELECTING CONSULTANT FOR COMMISSIONING SERVICES FOR THE CAPITAL IMPROVEMENTS PROJECT – PHASE I AND AUTHORIZING AN AGREEMENT

The Chief Operating Officer recommends Palmer Conservation Consulting, LLC ("Palmer") as the most qualified firm to provide commissioning services for Phase I of the Capital Improvements Project (the "Project"), and requests authority to negotiate and execute an agreement with Palmer for the Project.

Rationale:

1. The Project requires commissioning services ("Services"), which are considered design professional services under Ohio law.
2. Sections 153.65 through .71 of the Ohio Revised Code prescribes a qualifications-based selection process for the procurement of design professional services by public entities.
3. In accordance with the statutory process, District administration publicly advertised and published a request for qualifications (RFQ) for the design professional services. Three statements of qualifications were submitted in response to the RFQ. Those statements of qualifications were then evaluated and ranked by the evaluation committee in accordance with the criteria identified in the RFQ.

4. Following this evaluation, the firms were ranked in the following order for the Services: 1) Palmer Conservation Consulting, LLC, 2) Concord Addis, LLC, and 3) Go Sustainable Energy, LLC. Palmer was determined to be the most qualified to provide the Services for the Project.
5. The Chief Operating Officer recommends the Board adopt the ranking provided by the evaluation committee and requests authority to request a price proposal and negotiate an agreement with Palmer to be presented to the Board for approval at a later date.

The Board of Education resolves as follows:

1. Based on the recommendation of the Chief Operating Officer, the Board adopts the selections and rankings provided by the evaluation committee and selects Palmer as the firm most qualified to provide the Services for the Project.
2. The Board authorizes the Chief Operating Officer, working with other District administrators and legal counsel, to solicit a price proposal from Palmer for the Services and to negotiate an agreement with Palmer to be brought to the Board for approval at a later date.

*ARNOLD*____, *CROWLEY* _____, *MURDOCH* _____, *PERRY* _____, *VORST* _____.

8. Policies submitted for a first reading

- a) BF – Board Policy Development and Adoption
- b) DBD – Long-Term Financial Planning
- c) DE – Revenues From Tax Sources
- d) DJC – Bidding Requirements
- e) DLC – Expense Reimbursements
- f) EBC – Emergency Management and Safety Plans
- g) EEA – Student Transportation Services
- h) EEAC – School Bus Safety Program
- i) EEACC-R (Also JFCC-R) – Student Conduct on District Managed Transportation (***New-Regulation***)
- j) EEACD – Drug Testing for Motor Van Drivers and District Personnel Required to Hold a Commercial Driver’s License
- k) EEACD-R-2 – Drug Testing for Motor Van Drivers (***New Regulation***)
- l) EEAD – Non-Routine Use of School Buses and Motor Vans
- m) EHA – District Records Commission, Records Retention and Disposal
- n) EHC – Cybersecurity
- o) FD (Also KBE) – Tax Issues
- p) FEF – Construction Contracts Bidding and Awards
- q) GBQ – Criminal Records Check
- r) GCBC-R – Professional and Certificated Staff Fringe Benefits
- s) GCI – Professional and Certificated Staff Assignments and Transfers
- t) IGAE – Health Education
- u) IGBB – Programs for Students Who Are Gifted
- v) IGBEA – Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
- w) IGBEA-R – Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
- x) IGD – Cocurricular and Extracurricular Activities
- y) IGDJ – Interscholastic Athletics
- z) IKA – Grading Systems
- aa) IKE – Promotion and Retention of Students
- bb) IKEB – Acceleration
- cc) IKF – Graduation Requirements
- dd) IND/INDA – School Ceremonies and Observances/Patriotic Exercises
- ee) JECBB – Interdistrict Open Enrollment (Do Not Participate)
- ff) JED – Student Absences and Excuses
- gg) JEDA – Truancy
- hh) JEDC – Religious Expression Days
- ii) JEFB – Released Time for Religious Instruction
- jj) JFCK – Use of Cellphones and Electronic Communications Devices by Students

- kk) JHG – Reporting Child Abuse and Mandatory Training
- ll) KBA – Public’s Right to Know

9. _____ moves and _____ seconds that the Board of Education meeting is hereby adjourned.
Time: _____

ARNOLD _____, CROWLEY _____, MURDOCH _____, PERRY _____, VORST _____.