

Hoffman Trails Elementary Parent Teacher Organization
HTE PTO Meeting Agenda **TUESDAY, OCTOBER 6** 7:00 p.m.

1. Welcome & Introductions

a. ALL

b. Special Guest: Mrs. Cook - Family Library Night Support (Wednesday, October 21, 5:30-7pm)

1. Mrs. Cook requests that PTO provide snacks and DJ. PTO will provide juice boxes and cookies.

Teachers will be reading, choir club will perform, and fall crafts will be available.

ii. She has secured squids for 3rd grade to dissect and turkey hearts for 4th grade.

iii. Author visit: Steve Harpster, February 11th

2. Executive Board Reports

a. Secretary's Report: sent via email! We will review the highlights:

i. First Meeting of the Year with a great turnout - make sure you're following our social channels, and have the meeting invites on your calendars

ii. Reviewed Meet the Teacher Night and the ongoing food pantry

iii. Discussed upcoming events: Flower Sale, Spirit Days, Book Fair, Fall Festival, Dance a Thon, Trailblazer 5k, and Kidchella. Will also be expanding/continuing the Lunch on the Lawn for the last day of school. Sign up using the QR code for any committees that you are interested in!

iv. Hilliard Education Foundation's \$5 to Thrive campaign is still happening! Donate \$5 for every student in HCSD

Motion: Jenna 2nd: Ashlea

b. Treasurer's Report: Nicole

i. Notable debits: 5k application

ii. Notable credits: Kroger rebates, school supply sale, a few spirit shop purchases

iii. Motion: Kaylee 2nd: Kelsey

c. Principal's Report: Katie

i. Yearbook contest has started; forms are available in the office.

- ii. Last month, the elementary school held their first safety drill of this school year.
- iii. Last Friday, Hoffman had their first assembly of the year for fall singalong.
- iv. Upcoming assemblies: fire safety with Norwich this week, Veterans assembly in November.
- v. No school October 16th
- vi. Canned food drive for the next two weeks; will be listed in Friday's email.

d. ISPTO Report: Stephany

- i. The superintendent was present and provided an update on issue 39 (playgrounds, new schools, etc.).

3. Past Events

a. RECAP OF PAST EVENTS:

- i. Mum Sale - thank you to Jessica Vorst and all of the volunteers!
 - 1. We raised \$4,827.50 on flower sale (and an additional \$100 in misc. donations and delivery fees)
- ii. Teacher Appreciation - 9/25 Dolly Day

4. Upcoming Events

a. Teacher Conferences: Ashlea/Elaine

- i. Sign up for items is almost full. The committee will set up on Monday and restock throughout the week.

b. Marco's Pizza Spirit Day: Stephany

- i. Flyer being sent home this week for reminder. PTO will receive 15% back. The event is next Wednesday, October 14th.
- ii. Future spirit days: McDonalds, November 3rd (all through the app)

c. Take-a-taste starts next week.

d. Fall Festival, Nov 15th 1-3: Jenna

- i. Main entertainment is booked and a schedule of events will be published when we begin promoting the event next week.

5. Other Items

a. NEW IDEAS

- i. Inflatable Planetarium Assembly: Kristina

1. Tentative for March 5, 2027

Adjourn Motion: Kaylee 2nd: Nicole