

Hilliard City School District  
BOARD OF EDUCATION MEETING  
August 12, 2024 – 6:30 PM  
Administration Building  
David Stewart – Superintendent

Agenda

A1 President calls meeting to order. Time: \_\_\_\_\_

A2 President calls on Treasurer to take the roll.

ROLL CALL: *ARNOLD*\_\_\_\_, *CROWLEY*\_\_\_\_, *MURDOCH*\_\_\_\_, *PERRY*\_\_\_\_, *VORST*\_\_\_\_\_.

A3 Pledge to flag

**B. PROGRAMS/PRESENTATIONS**

B1 City of Hilliard Recognition

**C. ROUTINES**

C1 Additions or deletions to the agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_

C2 Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education adopt the agenda.

*ARNOLD*\_\_\_\_, *CROWLEY*\_\_\_\_, *MURDOCH*\_\_\_\_, *PERRY*\_\_\_\_, *VORST*\_\_\_\_\_.

C3 Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the July 2024 Treasurer's Report.

*ARNOLD*\_\_\_\_, *CROWLEY*\_\_\_\_, *MURDOCH*\_\_\_\_, *PERRY*\_\_\_\_, *VORST*\_\_\_\_\_.

C4 Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the minutes from the following meeting:

- a. July 9, 2024, Regular Meeting
- b. July 9, 2024, Meeting Notes

*ARNOLD*\_\_\_\_, *CROWLEY*\_\_\_\_, *MURDOCH*\_\_\_\_, *PERRY*\_\_\_\_, *VORST*\_\_\_\_\_.

**D. PUBLIC PARTICIPATION**

The Board of Education appreciates citizen interest in meetings of the board. This place on the agenda is set aside to hear comments from visitors. When called, please go to the microphone so that remarks may be clearly heard and recorded. You must give your name and limit comments to three minutes. Comments must be respectful and professional in nature. Board members may or may not ask questions or make comments. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action of the board. Portions of this meeting are being recorded.

**E. CONSENT AGENDA**

Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the consent agenda – Items E1 through E3. Action by the Board of Education in "Adoption of the Consent Agenda" means that all E items are adopted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from

the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

- E1 Approve the following Certified Personnel actions: See Attached Document.
- E2 Approve the following Classified Personnel actions: See Attached Document.

E3 Approve the following trip requests:

- a. Davidson Boys Cross Country, Terre Haute, IN – November 9, 2024
- b. Davidson Boys Cross Country, Michigan State – September 12, 2024

*ARNOLD* \_\_\_\_\_, *CROWLEY* \_\_\_\_\_, *MURDOCH* \_\_\_\_\_, *PERRY* \_\_\_\_\_, *VORST* \_\_\_\_\_.

**F. ACTION AGENDA**

F1 No action items tonight

**G. REPORTS / INFORMATION / EXHIBIT ITEM**

- G1 Policies submitted for a first reading
  - a) IKF – Graduation Requirements
  - b) JN – Student Fees

G2 Committee Reports

**H. ADJOURNMENT**

H1 \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education meeting is hereby adjourned.  
Time: \_\_\_\_\_

*ARNOLD* \_\_\_\_\_, *CROWLEY* \_\_\_\_\_, *MURDOCH* \_\_\_\_\_, *PERRY* \_\_\_\_\_, *VORST* \_\_\_\_\_.

# Board Agenda - Personnel Action Items: 08/12/2024

\* - Denotes Late Breaking Agenda Item

**E1 Approve the following Certificated Personnel actions:**

Retirement:								
STAFF MEMBER	TITLE	BLDG	EFF DATE	ADDITIONAL NOTES				
ATKINSON, PAUL J	SOCIAL STUDIES	WMS	07/18/2024	PAUL ATKINSON has been with Hilliard City Schools since 08/29/1996.				
Resignation - effective end of the day as noted:								
STAFF MEMBER	TITLE	PERCT	BLDG	EFF DATE				
ALRJUB, MEJED	SCHOOL COUNSELOR ELEMENTARY	100%	JWR	08/01/2024				
GREEN, BRANDON M	ACADEMIC SUPPORT TUTOR	100%	MMS	08/14/2024				
GREEN, BRANDON M	FAMILY & CONSUMER SCIENCE	100%	MMS	08/01/2025				
HEHEMANN, KRISTA L	OCCUPATIONAL THERAPIST	50%	COA	08/01/2025				
JANNING, AVERY J	SCHOOL COUNSELOR SECONDARY	100%	HDV	08/01/2024				
LEXNER, AMY M	DISCOVERY	100%	RGW	08/01/2025				
WHITT, ANDREW	INTERVENTION SPECIALIST SLP	100%	MMS	07/19/2024				
YODER, RYAN C	ACADEMIC SUPPORT TUTOR	100%	WMS	08/14/2024				
Unpaid Leave of Absence:								
STAFF MEMBER	TITLE	BLDG	ADDITIONAL NOTES					
HODGES, NICHOLAS A	2ND GRADE	RGW	UNPAID LEAVE OF ABSENCE FOR PERSONAL ILLNESS EFF BOD 10/1/2024 AND ENDING EFF EOD 8/1/2025.					
OVERMYER, JODI B	4TH GRADE	JWR	UNPAID LEAVE OF ABSENCE FOR PERSONAL ILLNESS EFF MOD 8/26/2024 AND ENDING EFF EOD 8/1/2025.					
Change in Employment for the 2024-2025 school year:								
STAFF MEMBER	TITLE	ADDITIONAL NOTES						
LOZIER, SARAH M	OCCUPATIONAL THERAPIST	FROM: 100%, COA, M+ DEGREE, STEP 4, \$62,986.00 (2023-2024) TO: 50%, COA, M+ DEGREE, STEP 5, \$33,456.00, EFF 8/16/2024 (2024-2025)						
Employments - Limited contracts for the 2024-2025 school year as indicated below:								
STAFF MEMBER	TITLE	PERCT	BLDG	DEG	STEP	CONTRACT LENGTH	SALARY	
FRY, GRACE M	4TH GRADE	100%	NOR	B	1	1 YR	\$48,193.00	
GARRETT, DOMINIQUE T	SCHOOL COUNSELOR SECONDARY	100%	HDV	M	4	1 YR	\$60,979.00	
GEHRING, BROGAN F	5TH GRADE	100%	BRN	B	1	1 YR	\$48,193.00	
GREEN, BRANDON M	FAMILY & CONSUMER SCIENCE	100%	MMS	B+	3	1 YR	\$55,413.00	
HEHEMANN, KRISTA L	OCCUPATIONAL THERAPIST	50%	COA	M	2	1 YR	\$28,109.00	
HEHEMANN, KRISTA L	OCCUPATIONAL THERAPIST	50%	COA	M	2	1 YR	\$28,109.00	
HOFFMAN, ALICIA M	INTERVENTION SPECIALIST SLP	100%	HBR	B+	5	1 YR	\$60,107.00	
LEXNER, AMY M	DISCOVERY	100%	RGW	M	8	1 YR	\$70,324.00	
PATTERSON, KACIE A	INTERVENTION SPECIALIST SLP	100%	WMS	B	1	1 YR	\$48,193.00	
YODER, RYAN C	SOCIAL STUDIES	100%	WMS	M	3	1 YR	\$58,550.00	
Employment Tutors - Limited contracts for the 2024-2025 school year:								
STAFF MEMBER	TITLE	PERCT	BLDG	CLASS	STEP	CONTRACT LENGTH	RATE/HR	

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STAFF MEMBER	TITLE	PERCT	BLDG	CLASS	STEP	CONTRACT LENGTH	RATE/HR
BRENNEN, CORI J	INTERVENTION SPECIALIST TUTOR	100%	WSH	III	1	1 YR	\$32.14
BUXTON, SHARLA E	EL TUTOR	100%	HDB	III	1	1 YR	\$32.14
DUNAHUE, CHRISTINE L	INTERVENTION SPECIALIST TUTOR	100%	AVY	III	1	1 YR	\$32.14
MCCARTY, HANNAH L	ACADEMIC SUPPORT TUTOR	100%	MMS	III	1	1 YR	\$32.14
NADOLSKI, LAUREN A	EL TUTOR	100%	HUB	III	1	1 YR	\$32.14
RANKIN, SEAN C	ACADEMIC SUPPORT TUTOR	100%	WMS	III	1	1 YR	\$32.14

### Employment - Supplemental Salaries - effective for the 2024-2025 school year:

STAFF MEMBER	ASSIGNMENT	PERCENT ALLOCATED	BLDG	PERCT	STEP	SALARY
CAUDILL, JAMES R	INTRAMURAL S 9-12 DIRECTOR	50.00%	HDB	7.00%	10	\$2,432.50
MYERS, NEAL S	INTRAMURALS 9-12 DIRECTOR	50.00%	HDB	7.00%	2	\$1,757.00
ROBERTS, SIERRA D	DRAMA-ASSISTANT DIRECTOR	100.00%	HDB	5.00%	1	\$2,410.00
BAKER, PATRICK T	GOLF-ASSISTANT VARSITY BOYS	100.00%	HBR	6.50%	11	\$4,704.00
BARRETT, JOHN P	MUSIC-ORCHESTRA-DIRECTOR	100.00%	HDV	12.50%	12	\$9,047.00
PEITSMAYER, AARON A	FOOTBALL-ASSISTANT VARSITY	100.00%	HDV	8.00%	11	\$5,790.00

### Employment - Pupil Activity Programs - effective for the 2024-2025 school year:

STAFF MEMBER	ASSIGNMENT	PERCENT ALLOCATED	BLDG	PERCT	STEP	SALARY
CONLEY, WILLIAM J	FOOTBALL-ASSISTANT 7/8	50.00%	WMS	5.50%	1	\$1,325.50
LELAND, MACKENZIE M	DRAMA-ASSISTANT DIRECTOR	100.00%	HBR	5.00%	1	\$2,410.00
MEADE, SARAH L	CHEERLEADING-ASST VARSITY FOOTBALL	100.00%	HBR	5.50%	6	\$3,248.00
OAKES, BROCK R	BASKETBALL-HEAD VARSITY GIRLS	100.00%	HBR	15.00%	12	\$10,856.00
WALKER, KRISTY L	GOLF-ASSISTANT VARSITY GIRLS	100.00%	HBR	6.50%	1	\$3,133.00
SHAFFER, DAVID R	DRAMA-DIRECTOR	100.00%	HDV	12.50%	4	\$6,805.00
THOMAS, ROBERT J	FOOTBALL-ASSISTANT VARSITY	100.00%	HDV	8.00%	2	\$4,015.00
YANT, KYLE R	FOOTBALL-ASSISTANT VARSITY	100.00%	HDV	8.00%	2	\$4,015.00

### Decline Employment - Contractual Activity Stipends - effective for the 2023-2024 school year:

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	PERCT	AMOUNT
KOWALSKI CUESTA, CAMILA I	CURRICULUM WRITING 6-12	COA	50%	\$875.00
MORDARSKI, MAXWELL K	CURRICULUM WRITING 6-12	COA	50%	\$875.00
WHITEHOUSE, CHELSEA I	CURRICULUM WRITING 6-12	COA	50%	\$875.00

### Employment - Contractual Activity Stipends - effective for the 2024-2025 school year:

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	PERCT	AMOUNT
BOETTNER, RICHARD L	LPDC	COA	100%	\$2,860.00
MIDDLETON, MATTHEW L	LPDC	COA	100%	\$2,860.00
SALYER, KATIE R	LPDC	COA	100%	\$2,860.00
TROMBITAS, MATTHEW W	LPDC	COA	100%	\$2,860.00

### Employment - Stipends-Non Contractual - effective for the 2023-2024 school year:

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STAFF MEMBER	RESPONSIBILITY AREA	BLDG	AMOUNT
LEY, DONALD K	ORCHESTRA DRUMS	WMS	\$151.50
FINLEY, VALERY A	COLOR GUARD DIRECTOR	HDB	\$3,979.25
KOOB, MATTHEW W	PROJECT LEAD THE WAY TRAINING	COA	\$875.00

### Employment - Stipends-Non Contractual - effective for the 2024-2025 school year:

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	AMOUNT
TURNEY, NATHAN D	FALL SITE MANAGER	HMS	\$1,500.00
CAUDILL, JAMES R	ATHLETICS CAMP	HDB	\$250.00
CRAWFORD, NICHOLAS P	ATHLETICS CAMP	HDB	\$250.00
GEERS, NATHAN M	ATHLETICS CAMP	HDB	\$250.00
KISNER, ANDREW M	ATHLETICS CAMP	HDB	\$300.00
LIMBIRD, MICHAEL A	ATHLETICS CAMP	HDB	\$300.00
MAUL, CHRISTOPHER M	ATHLETICS CAMP	HDB	\$500.00
MORRIS, SHAWN R	ATHLETICS CAMP	HDB	\$950.00
NICKEL, SCOTT W	ATHLETICS CAMP	HDB	\$950.00
REICHLE, KYLE G	ATHLETICS CAMP	HDB	\$250.00
VAN WINKLE, JAMES M	ATHLETICS CAMP	HDB	\$500.00
GRIEBLE, STEPHANIE L	FALL SITE MANAGER	HDB	\$1,500.00

### Extended Duty and Responsibility Increment: Approve contracts for certificated staff effective for the 2024-2025 school year as shown below. Salary determined by established placement on the approved salary schedule. Next year's degree and step are reflected below:

DEG	STEP	STAFF MEMBER	ASSIGNMENT	PERCT	BLDG	EXT DAYS
M	4	GARRETT, DOMINIQUE T	SCHOOL COUNSELOR SECONDARY	100%	COA	20

### E2 Approve the following Classified Personnel actions:

#### Resignation - effective end of the day as noted:

STAFF MEMBER	TITLE	PERCT	BLDG	EFF DATE
BUXTON, SHARLA E	INTERVENTION ASSISTANT SBP	100%	WMS	08/04/2024
DENNIS, JODI W	INTERVENTION ASSISTANT SLSP	100%	RGW	08/01/2024
FIGLEY, KAYLA A	INTERVENTION ASSISTANT	100%	HPS	08/05/2024
HELTON, JOHN H	MAINTENANCE	100%	COA	08/02/2024
HILL, DWIGHT D	EDUCATIONAL ASSISTANT MS	100%	HST	08/01/2024
MOORE, TAYLOR F	BUS ASSISTANT	100%	TRN	08/15/2024
MUTER, EMILY R	INTERVENTION ASSISTANT SLSP	100%	MMS	08/01/2024
SHULGA, OLENA	BUS DRIVER	100%	TRN	08/02/2024
SHULGA, OLENA	NOON ASSISTANT	25%	SDE	08/02/2024
SMEDLEY, AMY M	EDUCATIONAL ASSISTANT MS	100%	HMS	08/07/2024
STEPHENS, JOHN C	BUS DRIVER	100%	COA	08/02/2024
SUTTON, SHERRI S	NOON ASSISTANT	25%	WSH	08/01/2024

#### Change to Unpaid Leave of Absence:

STAFF MEMBER	TITLE	BLDG	ADDITIONAL NOTES
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## Board Agenda - Personnel Action Items: 08/12/2024

\* - Denotes Late Breaking Agenda Item

STAFF MEMBER	TITLE	BLDG	ADDITIONAL NOTES
HUDYK, JOHN L	CUSTODIAN	BRT	UNPAID LEAVE OF ABSENCE FOR PERSONAL ILLNESS EFF MOD 7/12/2024 AND ENDING EFF EOD 7/31/2024 END DATE CHANGED TO EOD 7/30/2024.

### Change in Employment for the 2024-2025 school year:

STAFF MEMBER	TITLE	ADDITIONAL NOTES
BROOKS, DIANA L	SECRETARY	FROM: ADE, MAIN OFFICE, 8 HRS/DAY, 208 DAYS, STEP 16, \$26.48 PER HR (2023-2024) TO: HBR, MAIN OFFICE, 8 HRS/DAY, 223 DAYS, STEP 17, \$27.35 PER HR, EFF 7/29/2024 (2024-2025)
THOMPSON, CODY L	GROUNDSKEEPER	FROM: CUSTODIAN (11:00PM-7:00AM), HDB, 8 HRS/DAY, 255 DAYS, STEP 14, \$25.70 PER HR TO: GROUNDSKEEPER, COA, 8 HRS/DAY, 260 DAYS, STEP 14, \$25.70 PER HR, EFF 8/1/2024
TRACEY, MICHELE A	SECRETARY	FROM: SECRETARY (MAIN OFFICE), HMS, 8 HRS/DAY, 213 DAYS, STEP 16, \$26.48 PER HR (2023-2024) TO: SECRETARY (MAIN OFFICE), HBR, 8 HRS/DAY, 255 DAYS, STEP 17, \$27.35 PER HR (2024-2025), EFF 8/1/2024
WHITMORE, PAULA S	INTERVENTION ASSISTANT SBP	RESCIND RESIGNATION FROM 6/10/2024 BOARD AGENDA TO RETURN TO POSITION EFF 8/16/2024 @ STEP 22, \$27.33 PER HOUR (2024-2025)
YSSELDYKE, NANCY A	INTERVENTION ASSISTANT SBP	RESCIND CHANGE IN EMPLOYMENT FROM 7/9/2024 BOARD AGENDA FOR MEDIA ASSISTANT TO INTERVENTION ASSISTANT SBP CHANGE IN EMPLOYMENT TO GUIDANCE SECRETARY EFF 8/6/2024
YSSELDYKE, NANCY A	SECRETARY	FROM: MEDIA ASSISTANT, HBR, 6.5 HRS/DAY, 187 DAYS, STEP 16, \$25.08 PER HR (2023-2024) TO: SECRETARY (GUIDANCE), MMS, 8 HRS/DAY, 208 DAYS, STEP 12, \$25.60 PER HR (2024-2025), EFF 8/6/2024

### Employments:

STAFF MEMBER	TITLE	BLDG	STEP	RATE	HRS/DAYS	EFF DATE
ALI, NAHIDA K	INTERVENTION ASSISTANT SLSP	BRT	1	\$18.58	7 / 187	08/16/2024
CHAMBERS, CONNOR T	INTERVENTION ASSISTANT SLSP	BRT	1	\$18.58	7 / 187	08/16/2024
FIELD, CHRISTINA J	INTERVENTION ASSISTANT SLSP	ADE	1	\$18.58	7 / 187	08/16/2024
HAMILTON, SHAUN J	INTERVENTION ASSISTANT SBP	HBR	1	\$18.58	7 / 187	08/16/2024
HOLLINGSWORTH, AMY L	INTERVENTION ASSISTANT SLSP	BCN	2	\$19.15	7 / 187	08/16/2024
HOLSTEIN, JENNIFER A	INTERVENTION ASSISTANT SLP	BCN	1	\$18.58	7 / 187	08/16/2024
KASBERG, KATHRYN N	INTERVENTION ASSISTANT	HPS	1	\$18.58	7 / 154	08/19/2024
KEHOE, CHRISTINE E	INTERVENTION ASSISTANT	HPS	1	\$18.58	7 / 154	08/19/2024
MOENING, APRIL L	INTERVENTION ASSISTANT SLSP	WSH	1	\$18.58	7 / 187	08/16/2024
MOHAMMAD, NADA H	INTERVENTION ASSISTANT SLP	HDB	1	\$18.58	7 / 187	08/16/2024
OAKS, DIAN R	INTERVENTION ASSISTANT	HPS	1	\$18.58	7 / 154	08/19/2024
PROPHETE, FRANCESCA B	INTERVENTION ASSISTANT SBP	HZN	1	\$18.58	7 / 187	08/16/2024
REESE, JOYCE A	INTERVENTION ASSISTANT SLSP	DCR	1	\$18.58	7 / 187	08/16/2024
ROUM, NARORTH	INTERVENTION ASSISTANT SLSP	DCR	1	\$18.58	7 / 187	08/16/2024
SCHRINER, JESSICA D	INTERVENTION ASSISTANT SBP	BRT	1	\$18.58	7 / 187	08/16/2024
STOCK, AMANDA S	INTERVENTION ASSISTANT SLP	HZN	1	\$18.58	7 / 187	08/16/2024
WEBB, LEE M	SECRETARY	WSH	2	\$20.84	8 / 208	07/31/2024

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STAFF MEMBER	TITLE	BLDG	STEP	RATE	HRS/DAYS	EFF DATE
ZWILLING, KORI L	INTERVENTION ASSISTANT SBP	ADE	1	\$18.58	7 / 187	08/16/2024
Employment - Classified Substitutes - effective for the 2024-2025 school year:						
STAFF MEMBER	TITLE					EFF DATE
HISER, DANIEL E	CLASSIFIED SUB-BUS DRIVER					08/01/2024