

Washington Elementary PTO 2024-2025

August Meeting Minutes

August 27, 2024 - 7:00 pm / PTO Meeting / Meeting called by Nikki Kilbane

Board Members:

President - Nikki Kilbane / Vice President - Sarah Myers / Treasurer - Erin Miller / Assistant Treasurer - Pauline Puttmann / Secretary - Stacey Glatz / ISPTO - Tara Roe and Erin Howell / Teacher Liaison - Kelly Riley

Attendees:

Monica Campana, Nikki Kilbane, Sarah Myers, Erin Miller, Pauline Puttman, Stacey Glatz, Tara Roe, Erin Howell, Kelly Riley, Molly Hecht, Mandy Kanzigg, Danielle Zaksajek, Rachel Abouhassan, Katie Rings, Allison Garcia, Bry Ferrell, Lauren Giffin, Kathleen Waltman, Lauren Rakay, Meghan Hixenbaugh, Anne Davis, Megan Combs,

Agenda:

1. Principals Update

- Staff worked on common language for the building including recess rules, bathroom habits, hallway and classroom behavior, etc.
- Washington is at its highest attendance ever at 470 students
 - K has 96, 1st has 85, 2nd has 83, 3rd has 86, 4th has 60 and 5th has 60
- We have 66 staff this year (12 new faces!)
- Demographics of our school:
 - 60% Caucasian, 16% Asian, 13% Hispanic, 8% Multi-Racial, 3% African American and >1% other
- It's been hot! Recess and gym has been held indoors all this week
- Picture day went well
- Coming next:
 - Our student town hall where Wolfie Way attributes Kindness and Honesty will be discussed
 - Students and families will notice small changes in the positive reinforcement ticket system - be sure to ask your students about it
 - Safety drills are coming up this week and again in October
 - Safety patrol has almost 100% participation in the 5th graders!
 - Staff has made adjustments to accommodate anyone interested in participating, no matter how they arrive or leave school
 - Kindergarten and 2nd grade have field trips coming up soon
 - Fall social is coming up Fri, Sept 27 after school

2. President's Update

- All PTO meetings will be held in the IDC from 7:00-8:00 pm. Meeting dates are:
 - August 27th
 - September 24th
 - October 22nd
 - November 19th
 - January 28th
 - February 25th
 - March 25th
 - April 29th

Event Calendar 24/25

August	<ul style="list-style-type: none">• 19- Wolfie Welcome Day 4:30-6 p.m.• 21- First Day of School• 27- PTO Meeting, 7 p.m.
September	<ul style="list-style-type: none">• 2- No School, Labor Day• 24- PTO Meeting, 7 p.m.• 27- Fall Social 4-6:30 p.m.
October	<ul style="list-style-type: none">• 11- Walk-A-Thon- during school day• 18- No School; Central Ohio In-Service Day• 22- PTO Meeting, 7 p.m.
November	<ul style="list-style-type: none">• 5- No School; Professional Learning Waiver Day7 - Parent Teacher Conferences• 19- PTO Meeting, 7 p.m

	<ul style="list-style-type: none"> • 27-29; Thanksgiving Holiday
December	<ul style="list-style-type: none"> • 20- Winter Luncheon • Class parties – determined by Classroom teacher • 23-31- No School; Winter Break
January	<ul style="list-style-type: none"> • 1-3; No School; Winter Break • 12- Chiller Ice Skating Party, 4:40- 6:40 p.m. <p>***the Chiller event could be moved to March due to scheduling conflicts</p> <ul style="list-style-type: none"> • 20- No School; Martin Luther King Day • 28- PTO Meeting, 7 p.m.
February	<ul style="list-style-type: none"> • 13- Winter Conferences • 14- No School; Parent-Teacher Conference Comp Day • 17- No School; Presidents Day • 21- Glow party • 25- PTO Meeting, 7 p.m.
March	<p>*family game night/bingo night</p> <ul style="list-style-type: none"> • 25- PTO Meeting, 7 p.m. • 31- No School; Spring Break
April	<ul style="list-style-type: none"> • 1-4- No School; Spring Break

	<ul style="list-style-type: none"> • 18- No School • 29- PTO Meeting, 7 p.m.
May	<ul style="list-style-type: none"> • 5- Spring Social <ul style="list-style-type: none"> • May 6th - No school • 26- No School; Memorial Day • 29- Field Day, 28 (back up) • 30- Last day of School <p>*Need a date for the summer meet up</p>

3. Committee Updates

- Most committees would love help from anyone interested in lending a hand. All commitments can be as much or as little as you're comfortable - all help is appreciated!

Committee Chairs 24/25

Golden Paw Pass Auction	Pauline Puttmann Erin Howell will shadow
Fall Social	need a lead
Walk -a- thon	Katie Rings, Emily Todd
Spirit Wear	Molly Hecht
Conference Week Food Coordinator	Tara Roe
Winter Luncheon	Tara Roe, Lauren Giffin, Danielle Zakrajsek, Erin Howell
Chiller Skate Party	Rachel Abouhassan
Glow Party	Nikki Kilbane / Stacey Glatz

Spring Social	need a lead
Spring Social Auction	Jenny Wilks (?) / Erin Howell (software)
Washington Gives Back	Lauren Giffin, Molly Hecht
Stock the Clinic	Erin Miller
Flower Sale	Erin Miller, Bry Ferrell (look for a third person for the following year)
Spirit Nights	Kathleen Waltman (need a shadow) (add Rockin Jump)
Outdoor Movie Night/Summer Meet up	Sarah Myers
Room Assistant Coordinator	Stacey Glatz / (Rachel Abouhassan & Molly Hecht shadow)
Staff Appreciation Week	Kelly Riley (need additional help)
Publishing Shop	Pauline Puttman / (Danielle shadow)
Promotions lead PTO Facebook Page/ Instagram/ flyers	Tara Roe
Winter game or bingo night	need a lead
Blurbs to Monica, running google doc.	Nikki Kilbane
Check PTO Email Regularly (secretary)	Stacey Glatz
5th Grade Sign Coordinator, end of year celebration	Stacey Glatz / Nikki Kilbane
Field Trip Funds Coordinator (treasurers)	Erin Miller / Pauline Puttmann
Communications lead for teachers - works close with Kelly Riley	

- Golden Paw Pass:

- There will be 4 passes this year. The goal is to open the online auction soon, close it on Fri, 9/5 and winners will be able to begin using their passes on Tues, 9/9
- Fall Social will be held on Fri, 10/27
- Walk-a-thon will be held on Oct 11 with more info coming soon. Volunteer info will also be coming soon. If you're interested in volunteering, you'll need to be a registered volunteer. You can register here: [Secure Volunteer | Get Started Now](#)
- Molly Hecht will be doing our spirit wear - sale will be happen this fall - look for more info coming soon
- Room Assistants - sign ups will be coming soon (next week?!)
- Spirit Nights - we will be adding a Rock & Jump trampoline park date as well as a second McTeacher night at McDonald's. This year we will be at the new Riggins Road location for McTeacher night.
- Chiller dates are still being scheduled due to high demand at the ice rinks. Rachel is looking into a Jan or March date - stay tuned for more info. We will look at increasing the cost for the Chiller event to break even since prices have increased on their end and we haven't increased the cost in several years.

3. Treasurer's Report

- We have been over budget the last few years due to Covid and adjusting to new norms afterwards. Things that had been cut were added back in but the budget was no longer accurately showing those needs. The board met this summer and cut several line items to create more of a balanced budget. We aren't quite there yet but with all the cuts that were made and more fundraisers added, we will reevaluate after this year.
 - Budget cuts that were made were:
 - Class parties - parents usually bring in items and do not ask for reimbursements
 - Summer Social - moderately attended but cost was high. This event will still take place but we will reevaluate what it could look like
 - Agreed to create some field day stations in-house and will not go over budget as we have in years past
 - Cut some on staff appreciation
- Artist and Community fund is bringing in a mosaic artist to work with every class and make permanent large mosaic murals for the school
- Washington Gives Back didn't have a budget and it was decided to give the committee a \$200 budget

- This year WGB will focus on the elderly in the community and try to engage with them more and even look at ways to bring them into the school for partnerships with classes
- Suggestion was to gather used Hilliard School Apparel and the PTO could sell it for \$5 and all proceeds would go to the PTO fundraising efforts.
- The 5th graders will be participating in a grade level project to design their own fundraiser and all proceeds will go towards their yard signs, their end of the year party as well as an item/gift to give back to the school.
- Motion made by Nikki Kilbane to approve the budget
 - First: Pauline Puttman
 - Second: Stacey Glatz
 - All were in favor/ no one opposed, the motion was approved.

4. PTO Mission Statement

- The PTO board would like to create a mission statement so we can make sure that everything that we do and everything that we fund are all in line with our mission. We would like input from the families to make sure that we are all in agreement on this statement. We will vote on it at the Sept meeting.

Mission Statement Draft

“To enhance the educational experience of students by supporting the classroom needs of teachers, engaging families, and fostering a strong school-community partnership.”

5. Final Items

- A representative from the district will be at the September PTO meeting at Washington to discuss the Levy
- The new music teacher is planning on musical performances throughout the year. Stay tuned for more about this
 - The first performance will be the 3rd graders performing at the Veteran’s Assembly

6. Adjournment

- Motion made by Nikki Kilbane to adjourn the meeting
 - First: Lauren Giffin
 - Second: Katie Rings
 - All were in favor/ no one opposed, the meeting was adjourned @ 820pm
 - Next PTO Meeting will be Tuesday, September 24th in the IDC at 7pm